



Company Registration Number:2010/011986/23
VAT Vendor Number:4630278689

PROJECT ADDRESS: Magope Village, Mapela, Limpopo Province

DATE: 22/09/2025

PROJECT NAME: MAPELA MULTI-PURPOSE COMMUNITY HALL PROJECT

THIS PROJECT IS FUNDED BY DITHOLWANA TS'A RENA COMMUNITY DEVELOPMENT TRUST

!!!OPEN VACANCY!!! – RE - ADVERTISEMENT

POST: COMMUNITY LIASON OFFICER (CLO)

NUMBER REQUIRED: 1

Requirements:

- Be a South African Citizen with a valid ID and proof of residence for Mapela Village.
- Possess a Grade 12 certificate and basic computer literacy.
- Must be able to communicate, read and write in English and Sepedi.
- Must be reliable and accountable and must be currently unemployed.
- Must be prepared to work under difficult conditions and have skills in conflict resolution.
- Should not be a subcontractor or other service provider to the project.
- Applicants to ensure that they do not have criminal record/ pending criminal cases.
- Candidate should be medically fit by Occupational Health & Safety Practitioner.

Duties or Responsibilities:

- To keep the Project Steering Committee (PSC) and the community informed on the progress of the project.
- To keep the contractor informed on the relevant community affairs and grievances.
- To manage the recruitment of Labour/local sub-contractors with coordination with the appointed PSC and Development team.
- Assist the contractor's supervisory staff in the management of Local employees.
- Complete necessary administrative tasks related to implementation of the project.
- Provide monthly report to the progress meetings, community and PSC.

STIPEND – R 5 500.00 per month

Advert (EXTENSION) request date: **22 September 2025 at 12H00 pm.**

CLOSING DATE AND VENUE FOR SUBMISSIONS: ALL CVs (IN A SEALED ENVELOPE) MUST BE SUBMITTED ON SITE (IN THE BOX THAT WILL BE AT THE GATE) ON THE 26th September 2025 BETWEEN 11H00AM – 12H00 NOON. THE GATE TO BE USED IS THE ONE OPPOSITE THE MAMAGOLA PRIMARY SCHOOL, IN MAGOPE VILLAGE, MAPELA. THOSE WHO HAVE APPLIED PREVIOUSLY NEED NOT TO REAPPLY.

SUBMISSIONS THAT DO NOT MEET/FOLLOW THIS SUBMISSION PROCESS, WILL NOT BE CONSIDERED.

SITE GPS COORDINATES: -23.97175, 28.84725